

**BAY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING AGENDA**

**Tuesday, July 14, 2026 – 4:15 PM
(or immediately following the Committee of the Whole Meeting)
Commission Chambers, Fourth Floor, Bay County Building
515 Center Avenue, Bay City, MI 48708**

Page No.	I.	CALL TO ORDER (CHAIRMAN BANASZAK)
	II.	ROLL CALL
	III.	INVOCATION
	IV.	PLEDGE OF ALLEGIANCE
	V.	MINUTES
	VI.	AGENDA APPROVAL
	VII.	CITIZEN INPUT (3 Minute Maximum Per Person)
	VIII.	PETITIONS AND COMMUNICATIONS
1-3	A.	Golden Horizons: FY2027 Funding Application to Region VII, Area Agency on Aging (Receive submission and discuss whether the Board wishes to submit comments to the Region VII Area Agency on Aging Board of Directors regarding the application)
4-5	B.	City of Bay City: Application for an Obsolete Property Rehabilitation Exemption Certificate for SC Ventures Bay City, LLC, located at 500 Salzburg Avenue, Bay City, Michigan, in the amount of \$1,500,000 (Receive)
	IX.	REPORTS/RESOLUTIONS OF COMMITTEES
	A.	COMMITTEE OF THE WHOLE – July 7, 2026 (Jerome Crete, Chair; Christopher Rupp, Vice Chair) – Meeting Cancelled
	B.	COMMITTEE OF THE WHOLE – July 14, 2026 (Jerome Crete, Chair; Christopher Rupp, Vice Chair)
6	1.	No. 2026-136 - Great Lakes Bay Michigan Works! Interlocal Agreement 2027-2030 (Michigan Works!)
7	2.	No. 2026-137 - Justice Assistance Grant (JAG) FY2027 (Bay County Sheriff)

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| 8 | 3. No. 2026-138 - Road Patrol (SRP) FY2027 (Bay County Sheriff) |
| 9 | 4. No. 2026-139 - Travel and Budget Adjustment for National Children's Advocacy Center Conference 2026 (Bay County Prosecutor) |
| 10 | 5. No. 2026-140 - Substance Abuse and Mental Health Services Administration (SAMHSA) Grant 2026 (Courts) |
| 11 | 6. No. 2026-141 - Child Parent Legal Representation Grant and Child Care Fund FY 2026-2027 (Courts) |
| 12 | 7. No. 2026-142 - Additional Full-Time Attorney Position PN10 (Criminal Defense/Personnel) |
| 13 | 8. No. 2026-143 - CPBC Agreement FY 2026-2027 (Health Department) |
| 14 | 9. No. 2026-144 - Extension of Aerial Larviciding Services Contract 2027-2028 (Environmental Affairs/Mosquito Control) |
| 15-16 | 10. No. 2026-145 - BCATS FY2027 Unified Work Program PL & Asset Management Funding (Environmental Affairs/BCATS) |
| 17-18 | 11. No. 2026-146 - HRIS Electronic Onboarding and Timekeeping Software & Budget Adjustment (Personnel) |
| 19 | 12. No. 2026-147 - County Employee Intranet Website with Revize (Finance/Information Systems) |
| 20 | 13. No. 2026-148 - Multi-year Agreement for OnBase Software Maintenance 2026 (Finance/Information Systems) |
| 21 | 14. No. 2026-149 - Multi-year Agreement with People Driven for Arctic Wolf Software (Finance/Information Systems) |
| 22 | 15. No. 2026-150 - Bid Award for Professional Consulting Services – Bay County Materials Management Plan to GT Environmental (RFP 2026-08) (Finance/Purchasing) |
| 23-24 | 16. No. 2026-151 - Library Millage Renewal Language Certification 2026 (Corporation Counsel/Bay County Library System) |
| 25 | 17. No. 2026-152 - Payables (General) |

C. BOARD OF COMMISSIONERS (Tim Banaszak, Chair; Vaughn J. Begick, Vice Chair)

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| 26-28 | 1. No. 2026-153 - Reports of the County Executive – June 2026 |
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X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

XI. COMMISSIONER COMMENTS

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC INPUT

XV. MISCELLANEOUS

XVI. ANNOUNCEMENTS

A. 2026 APPOINTMENTS

1. October

- a. Bay County Department of Human Services (one, 3-year term expiring: J. Schmidt)**
- b. Land Bank Authority (one, City of Bay City Representative, 3-year term expiring: S. Thurston)**

2. November

- a. Bay County Building Authority (one, 6-year term expiring: R. Mead)**

3. December

- a. Department on Aging Advisory Committee (four, 2-year terms expiring: Districts 2, 4, 6 & At-Large)**
- b. Bay County Veteran Affairs Committee (two, 4-year terms expiring: V. Digby; J. Kreiner)**

XVII. CLOSED SESSION (IF REQUIRED)

XVIII. RECESS/ADJOURNMENT

PLEASE NOTE THE CHANGE: The Board Chair has requested that any Elected Official or Department/ Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.

Participants planning to attend via Zoom must contact Nick Paige before the meeting at paigen@baycountymi.gov.

Join Zoom Meeting
<https://us02web.zoom.us/j/8843444812>

Meeting ID: 884 344 4812

One tap mobile
+13092053325,,8843444812# US
+13126266799,,8843444812# US (Chicago)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
Bay City, MI 48708
989-895-4130



1001 Marsac Street – Bay City, Michigan 48708 – (989) 892-6644

June 2, 2026

Tim Banaszak, Chairman of the Board
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

Dear Mr. Banaszak and Fellow Commissioners,

As required by Region VII Area Agency on Aging (R7AAA), we have included, for your review, a brief narrative and the budget for the FY27 programs we are requesting funding. The R7AAA allocation for Adult Day Care is \$105,372 and Caregiver Training is \$16,724 for a total of \$122,096. The allocation for FY27 is the same as FY 26. With so many programs experiencing funding cuts we appreciate that our funds were not reduced. However expenses continually increase forcing us to do more with less. We project to provide 10,644 hours of adult day care services to 38 families and 516 hours of caregiver training to 80 family caregivers. While R7AAA is our primary source of funding assistance, we also receive funds from the United Way of Bay County, the Bay Area Community Foundation, and have contracts with the Veteran's Administration, and A&D Home Health Care & Hospice for the MI Choice Waiver program to assist caregivers in paying for services.

Golden Horizons Adult Day Care Center is the senior component of the Bay County Child & Senior Citizen Centers, Inc., a private, non-profit agency that operates two day care centers. Located in the inter-generational Fremont Center, Golden Horizons has specialized in providing an array of supportive services to individuals with Alzheimer's disease and related dementia disorders, and their families since opening in October 1988-almost 38 years. The program operates from 9:00 a.m. to 5:00 p.m. Monday through Friday.

The majority of care for older adults is provided by families in their homes with their own financial resources with many lacking the knowledge and understanding of dementia disorders. Initially a person with Alzheimer's disease starts with memory loss, however, eventually they need assistance with bathing, dressing, eating, walking, toileting, getting in and out of bed or a chair, and become unable to perform the simplest of tasks. Besides requiring help for routine tasks they may become restless, uncooperative, combative, belligerent, paranoid, delusional, verbally or physically abusive, experience hallucinations, have personality changes, become incontinent of bowel and bladder, wander and require 24-hour supervision for safety.

Using an adult day care program can help reduce the tremendous physical and emotional distress caregivers experience when caring for a family member with Alzheimer's or other dementia disorders. The caregiver can continue working, perform household tasks, participate in leisure activities, or just have a break from their caretaking responsibilities. The person with Alzheimer's/dementia benefits from the variety of activities, socialization, nutrition, and health monitoring, in a supervised setting during the day and returns to the comfort and familiar surroundings of their home at night.

Caregiving takes a toll on families especially when there is a lack of resources. Research indicates that the availability and utilization of affordable community-based services enhances the physical and mental health of the caregiver and their ability to provide care at home. The cost of adult day care is nominal in comparison to costly assisted living and nursing home care. The R7AAA adult day care funding enables us to offer financial assistance to families, thereby extending their resources, and helping them to access care services and delay the placement of their loved one in a care facility. Those receiving financial assistance are given the opportunity to share in the cost of services based on a sliding fee scale ranging from \$1.50 per hour up to \$10.50 per hour for families above 185% of the federal poverty level. Those below the poverty level utilizing the adult day program are given the opportunity to make a contribution. The majority of families receive some funding assistance.

The Caregiver Training funds are utilized for providing dementia education classes, daily support for caregivers using the adult day program, providing information, referral and linkage with community services, and counseling. The dementia education class offers activities in the day program for the person living with dementia while their caregivers attend. The dementia care topics rotate monthly and include Overview of Alzheimer's & Other Dementias, Communicating Effectively, Understanding Difficult Behaviors, and Getting Through the Holidays. Additional topics are offered or developed based on demand. The funding also supports the staff costs associated with providing a monthly Alzheimer's/dementia caregiver support group (affiliated with the Alzheimer's Association) and individual and family counseling for family caregivers. A grant from the Alzheimer's Fund at the Bay Area Community Foundation also supports dementia education and related services to caregivers and other interested community members.

When caregivers learn how to take care of themselves they become more effective in managing their daily responsibilities. Additional benefits of training include increased knowledge of the disease process, effective communication skills, successful management of challenging behaviors, increased awareness and use of community services, a decrease in stress, guilt and anger, and overall improvement in coping skills. All Caregiver Training activities are provided at no cost to participants.

Professional staffing for the program includes a full-time Program Coordinator, a Master's degree Licensed Clinical Social Worker with 50 years of geriatric experience who oversees all aspects of the program, facilitates the monthly caregiver support group and teaches the dementia education classes. Support staff includes one part-time Office Assistant, three full-time and one part-time adult day care Program Assistants. The adult day program annually serves approximately 40 families with a daily capacity of fifteen program participants.

Golden Horizons maintains collaborative relationships with numerous human service agencies throughout Bay County and especially with the Bay County Department on Aging and Region VII Area Agency on Aging. We will continue efforts of outreach and marketing to Region VII AAA's target groups; individuals who have cognitive impairment; need assistance with three or more activities of daily living; are a minority; are a low-income minority; and those in greatest economic and social need. The Region VII Area Agency on Aging funding enables us to continue providing these essential services to families in Bay County.

Please contact Stacy McIntyre, LMSW Program Coordinator at (989) 892-6644 if you have any questions.

Regards,



Peggy Condon Watson

Executive Director

Bay County Child & Senior Citizen Centers, Inc.



Stacy McIntyre

Program Coordinator

Golden Horizons Adult Day Care Center

PLANNED EXPENDITURES

Program Name		SERVICE CATEGORIES												TOTAL			
Program Name	Case Manager	Case Coordination	Homemaking	Personal Care	Adult Day Care	7	8	9	10	11	12	13	TOTAL	Admin	Fill out Green in Detail 2	Fill out Green in Detail 2	Fill out Green in Detail 2
Salaries	\$16,770.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$12,865.00	\$25,500.00	Fill out Green in Detail 2	Fill out Green in Detail 2	Fill out Green in Detail 2
Fringe Benefits	\$ 1,753.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Personal Svc. Contracts	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Travel/Conferences	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Supplies	\$ 109.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 700.00	700.00	Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Equipment	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Occupancy	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$43,708.00		Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Communications	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Other	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	381.00	Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
TOTAL	\$38,632.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$81.00	26,680.00	Fill out Green in Detail 3	Fill out Green in Detail 3	Fill out Green in Detail 3
Program Income (minus)	\$ 25.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$15,022.00	26,680.00	Fill out Green Here	Fill out Green Here	Fill out Green Here
NET COSTS	\$38,607.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$				
FUNDING SOURCES																	
Area Agency Funds (90%)	\$16,746.30	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$11,565.00		Fill out Green in Detail 4	Fill out Green in Detail 4	Fill out Green in Detail 4
Local Match (10%)	\$ 1,858.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		Fill out Green in Detail 5	Fill out Green in Detail 5	Fill out Green in Detail 5
Cash	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$				
In-Kind	\$ 1,858.00	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$				
Other Resources	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$				
TOTAL FUNDS	\$38,604.30	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$				

Adm %
18%

CERTIFICATION:

London Watson
SIGNATURE OF AGENCY DIRECTOR

6-5-26

DATE



June 22, 2026

Chairman
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

RE: Application for an Obsolete Property Rehabilitation Exemption Certificate

On June 22, 2026, Neil Spencer, on behalf of SC Ventures Bay City, LLC, submitted an application for an Obsolete Property Rehabilitation Exemption Certificate for 500 Salzburg Avenue, Bay City, MI, filed under State of Michigan P.A. 146 of 2000.

In accordance with the Act, you are hereby notified that the certificate was filed for rehabilitation in the estimated amount of \$1,500,000.

A response is requested by Friday, July 17, 2026. A public hearing on the certificate will be held by the City Commission at their July 20, 2026, meeting. The meeting will be held at 6:00 PM at City Hall, 301 Washington Avenue.

Thank you,

A handwritten signature in black ink, appearing to read 'J. Lucero', is positioned above the typed name of the City Clerk.

Tema J. Lucero
City Clerk

Enc.

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) SC Ventures Bay City LLC									
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 644 N Finn Rd Bay City, MI 48708									
Location of obsolete facility (Number and Street, City, State, ZIP Code) 500 Salzburg Ave Bay City, MI 48706									
City, Township, Village (indicate which) City		County Bay							
Date of Commencement of Rehabilitation (mm/dd/yyyy) 09/01/2026	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 09/01/2027	School District where facility is located (include school code) 09010-Bay City Public Sch							
Estimated Cost of Rehabilitation \$1,500,000.00		Number of years exemption requested 10							
Attach legal description of obsolete property on separate sheet.									
Expected Project Outcomes (Check all that apply) <table border="0"><tr><td>☒ Increase commercial activity</td><td>☐ Retain employment</td><td>☒ Revitalize urban areas</td></tr><tr><td>☒ Create employment</td><td>☐ Prevent a loss of employment</td><td>☒ Increase number of residents in the community in which the facility is situated</td></tr></table> Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. <u>25</u>				☒ Increase commercial activity	☐ Retain employment	☒ Revitalize urban areas	☒ Create employment	☐ Prevent a loss of employment	☒ Increase number of residents in the community in which the facility is situated
☒ Increase commercial activity	☐ Retain employment	☒ Revitalize urban areas							
☒ Create employment	☐ Prevent a loss of employment	☒ Increase number of residents in the community in which the facility is situated							
☒ Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.									

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) Neil Spencer	Telephone Number (989) 415-9774	Fax Number
Mailing Address 644 N Finn Rd Bay City, MI 48708	E-mail Address NeilSpencerBuilders@gmail.com	
Signature of Company Officer (no authorized agents) <i>Neil Spencer</i>	Title Owner	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature	Date Application Received
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FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code
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BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, The current Great Lakes Bay Michigan Works! (GLBMW) Interlocal Agreement among the Counties of Bay, Gratiot, Isabella, Midland, and Saginaw expires on December 31, 2026; and

WHEREAS, As such, an Interlocal Agreement Committee, with membership from each of the 5 counties in the service region, was formed to review and make recommendations for updates to the current Interlocal Agreement; and

WHEREAS, The Committee worked with a consultant throughout the review process, and the proposed revised Interlocal Agreement was subsequently reviewed by legal counsel representing the consortium's fiscal agent; and

WHEREAS, On June 22, 2026, the Great Lakes Bay Michigan Works! Joint Board of Directors unanimously approved the revised Interlocal Agreement and recommended its adoption by each member county; and

WHEREAS, Approval of the Interlocal Agreement does not require appropriation from Bay County; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Great Lakes Bay Michigan Works! Interlocal Agreement for 2027 through 2030 and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Michigan Works - Great Lakes Bay Michigan Works! Interlocal Agreement 2027-2030

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Justice Assistance Grant (JAG) Program is a primary source of federal criminal justice funding to state and local jurisdictions, and has been utilized in the past by the Bay County Sheriff's Office; and
- WHEREAS, This year's allocation is \$23,000, and once again, it will be shared (50/50) with the Bay City Police Department, with funds to be used for law enforcement equipment in compliance with grant requirements; and
- WHEREAS, There will be no matching funds required, and all funds received will be administered through Bay County; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submittal of the 2027 JAG Grant application; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute and submit electronically (if required), the grant application and, if the grant is awarded, all necessary documents related to the grant award/agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute all necessary documents for the Interlocal Agreement with Bay City; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff – Justice Assistance Grant (JAG) FY2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Sheriff's Office has participated in the Secondary Road Patrol (SRP) Grant Program offered through the Office of Highway Safety Planning (OHSP) for many budget years; and
- WHEREAS, Bay County has received SRP Grant funding during previous budgeted years that have provided for two (2) deputies; and
- WHEREAS, In order to maintain Grant compliance, Bay County must continue Maintenance of Effort of twenty-three (23) locally funded Road Patrol Officers FTY 2027 grant cycle; and
- WHEREAS, Notification Bay County has been awarded FTY 2027 grant funding will be released promptly; there is no local funding as a condition of this grant; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submittal of the SRP Grant application FTY 2027, and the Chairman of the Board is authorized to execute grant application documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED That, upon OHSP approval of grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County (Sheriff) following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Sheriff- Secondary Road Patrol (SRP) FY2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Prosecutor requests to send Assistant Prosecuting Attorney Heather Montei to attend the National Children's Advocacy Center / Children's Advocacy Center Conference in Dallas, Texas, scheduled for August 2-6, 2026; and
- WHEREAS, The conference is one of the premier national training opportunities for professionals involved in the investigation and prosecution of child abuse, child sexual abuse, child exploitation, and related offenses; and
- WHEREAS, The conference brings together prosecutors, child advocacy center personnel, forensic interviewers, law enforcement officers, victim advocates, and multidisciplinary team members from across the country to receive specialized training and share best practices; and
- WHEREAS, Specialized training opportunities of this caliber are rarely available at such a reduced cost to Bay County due to the CAN Council covering the registration fee, lodging, and airfare; and
- WHEREAS, Bay County can obtain nationally recognized training for one of its prosecutors while incurring only minimal travel-related expenses. It would be fiscally responsible to allow this opportunity. Given the significant outside funding being provided; and
- WHEREAS, Bay County's financial responsibility will be limited to travel-related expenses not covered by the CAN Council, including mileage to and from the airport, ground transportation, and meals/per diem in accordance with County travel policy with funds to come from the General Fund, Fund Balance in the amount of up to \$1,000; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Bay County Assistant Prosecuting Attorney Heather Montei to attend the National Children's Advocacy Center Conference in Dallas, Texas, August 2-6, 2026; Be It Further
- RESOLVED That the Board approves a budget adjustment in an amount not to exceed \$1,000, with funding to come from the General Fund, Fund Balance, with Bay County responsible only for the limited travel-related expenses not covered by the CAN Council in accordance with the Bay County Travel Policy; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Prosecutor - Travel and Budget Adjustment for National Children's Advocacy Center Conference 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Courts are requesting approval to apply for, and accept, the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant; and
- WHEREAS, Applications for the Substance Abuse and Mental Health Services Administration (SAMHSA) grant are due on July 16, 2026, with an anticipated grant start date of September 30, 2026, and a projected grant period of up to five (5) years, contingent upon the amount of funding awarded; and
- WHEREAS, SAMHSA grant funding would be used to expand substance use disorder (SUD) treatment and recovery support services in existing drug courts; and
- WHEREAS, The SAMHSA Grant requires no cost sharing or matching funds; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes submission of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant application and authorizes the Chairman of the Board to execute grant application documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That, upon approval of the SAMHSA grant funding, the Chairman of the Board is authorized to sign all grant acceptance documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Courts - Substance Abuse and Mental Health Services Administration (SAMHSA) Grant 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay County Probate & Juvenile Court is requesting authorization to apply for the Fiscal Year 2026-2027 Child Parent Legal Representation (CPLR) Grant and the Fiscal Year 2026-2027 Child Care Fund (CCF); and
- WHEREAS, The Child Parent Legal Representation (CPLR) Grant provides Bay County with \$87,500 in grant funding to support legal representation for children and families involved in child protective proceedings under the jurisdiction of the court; and
- WHEREAS, The Michigan Department of Health and Human Services (MDHHS) Child Care Fund (CCF) program, for the period of October 1, 2026, through September 30, 2027, provides reimbursement to counties for eligible juvenile justice and child welfare services, including 50-50 match for out-of-home care or a 75-25 match for in-home care; and
- WHEREAS, Child Care funding is used for the operation of the Juvenile Home, the courts' Great Program and Day Treatment program, formal and informal probation, the court Youth and Family Counselor, Truancy Court, Parent Advocate, the Juvenile Assessments Coordinator, foster care placement, independent living, as well as residential placements for both delinquent and neglected/abused youth; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Probate & Juvenile Court to apply for the Fiscal Year 2026-2027 Child Parent Legal Representation (CPLR) Grant and the Fiscal Year 2026-2027 Child Care Fund (CCF) grant if awarded, acceptance of the grant funding; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute the grant applications and grant award documents on behalf of Bay County (Courts) following review and approval by the Finance Department and Corporation Counsel; Be It Further
- RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Courts - Child Parent Legal Representation Grant and Child Care Fund FY 2026-2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Michigan Indigent Defense Commission (MIDC) was established to set policies and standards that every county must follow when providing attorneys for adults charged with criminal offenses. The MIDC provides grant funding to Bay County to ensure compliance with these standards; and
- WHEREAS, Under MIDC Standard 6, funding units must follow attorney workload limits based on the number and type of cases assigned. Bay County has two offices handling adult criminal matters: the Public Defender's Office and the Department of Criminal Defense; and
- WHEREAS, Attorneys assigned felony cases are projected to exceed their workload capacity if assignments continue at the current rate; and
- WHEREAS, The Office of Assigned Counsel (OAC), which distributes cases to offices and overflow attorneys, must follow MIDC Standard 8 for compensation. Overflow attorneys are paid \$150 per hour for most felony cases, which has negatively impacted the budget. Many overflow attorneys are also approaching their workload limits; and
- WHEREAS, Previously, Bay County could only increase the number of overflow attorneys because there was no space to hire additional staff. That issue is now resolved, as Bay County Buildings and Grounds is preparing the former Bay County Health Department building for use, allowing for office expansion; and
- WHEREAS, Adding a full-time attorney will help maintain compliance with MIDC standards while reducing reliance on higher-cost overflow attorneys, resulting in less strain on the grant budget; and
- WHEREAS, No General Funds are requested. The MIDC grant can be amended to adjust the budget and plan accordingly; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves one additional full-time attorney position for the Bay County Department of Criminal Defense (PN10), with an annual salary range of \$78,811.20 to \$99,902.40, as a non-represented position with benefits; and allow the Department Director to hire a candidate at up to the one-year salary rate, Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign any grant award documentation electronically, following Corporation Counsel review and approval; Be It Further
- RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR

AND COMMITTEE

Personnel/Criminal Defense – Additional Full-Time Attorney Position PN10

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS,** The purpose of the FY 2026-27 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services is to set forth a joint and cooperative Contractor/Department relationship; and
- WHEREAS,** The CPBC Agreement also serves as a basis for facilitating the delivery of public health services to the citizens of Bay County, as described in the Agreement's Output Measures and Annual Budget, established Minimum Program Requirements, and all other applicable Federal, State and Local laws and regulations pertaining to the Contractor and the Department; and
- WHEREAS,** Public health services to be delivered under this agreement include Local Public Health Operations (LPHO) and Categorical Programs as specified in the Agreement; and
- WHEREAS,** The Agreement covers services from October 1, 2026, and continues through September 30, 2027; and
- WHEREAS,** In accordance with the Funding/Reimbursement Matrix, the total proposed State budget and anticipated amount committed for this period for the program elements covered by this Agreement is presently enumerated at \$1,869,035.00; and
- WHEREAS,** With the enactment of subsequent appropriation bills, appropriation is likely to change. As is current practice, allocation changes have been and will be made in amendments; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the FY 2026-2027 CPBC Agreement between Bay County and the Michigan Department of Health & Human Services and all subsequent Amendments and authorizes the Chairman of the Board to execute said Agreement and all subsequent Amendments following Corporation Counsel review and approval; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related Agreement and Amendment budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
AND COMMITTEE**

Health Dept – CPBC Agreement FY 2026-2027

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, In April of the year, Bay County Mosquito Control completed another successful spring aerial treatment campaign, treating 53,734 acres of flooded woodlot habitat throughout Bay County to reduce mosquitoes; and
- WHEREAS, Earl's Spray Service has offered to extend the current aerial larviciding services contract for an additional two-year period, covering the 2027 and 2028 treatment seasons, at a rate of \$5.80 per acre, with the rate increasing to \$6.30 per acre only if Jet A fuel prices exceed \$6.00 per gallon, consistent with the fuel adjustment provision included in previous contracts; and; and
- WHEREAS, Earl's Spray Service has provided favorable service since 2009 and the opportunity to extend this contract and pricing would be of good value to Bay County; and
- WHEREAS, The estimated cost for aerial larviciding services during the 2027 and 2028 treatment seasons is \$311,657.20 with funding budgeted in Bay County Mosquito Control line item 802.00 – Contractual Services; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves a two-year extension of the aerial larviciding services contract with Earl's Spray Service for the 2027 and 2028 treatment seasons and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Mosquito Control - Extension of Aerial Larviciding Services Contract 2027-2028

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The Bay City Area Transportation Study (BCATS) serves as the federally certified transportation planning organization in the urbanized area of Bay County; and
- WHEREAS, BCATS is led by Bay County (Transportation Planning) and is comprised of local representation from the Bay County Road Commission, City of Bay City, City of Essexville, Bay Metropolitan Transit Authority, and the Townships of Bangor, Frankenlust, Kawkawlin, Hampton, Portsmouth, and Monitor; and
- WHEREAS, Together, BCATS does the critical planning necessary to identify transportation planning needs such as access management studies and the actual road improvement projects needed throughout the urbanized area; and
- WHEREAS, The BCATS planning activities are described in the 2027 Unified Work Program (UWP), which serves as a requirement and the basis for transportation funding by the Michigan Department of Transportation (MDOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) for both road work as well as planning; and
- WHEREAS, Because careful planning is so critical to road improvement projects, both MDOT and FHWA provide annual transportation planning funding to Bay County to support BCATS as the Municipal Planning Organization (MPO) necessary to develop the UWP; and
- WHEREAS, This funding for BCATS is provided through annual Project Authorizations (PA) which serve as official contracts between BCATS and MDOT, FHWA, and FTA; and
- WHEREAS, As in past years, the PA allows reimbursement for planning-related activities (BCATS work) and requires approval from the Bay County Board of Commissioners in order to utilize federal funds for road construction projects in the Bay City Urbanized Area; and
- WHEREAS, This request is for authorization to utilize Fiscal Year 2027 for FHWA planning (PL) and FTA planning (5303) funds, and annual Asset Management Funds, which are used specifically for the required annual Asset Management tasks performed on federal aid roads within Bay County; and
- WHEREAS, Federal Highway Administration grant funds are passed through the Michigan Department of Transportation (MDOT) and used to support the activities of the Bay County Transportation Planning Program, further described in the FY 2027 Unified Work Program. FHWA PL funds are also used for transit planning activities which are passed through Bay County to Bay Metropolitan Transportation Authority (BMTA, aka Bay Metro). These pass-through funds require a subcontract between BCATS and BMTA that allows BMTA to bill MDOT for planning funds; and
- WHEREAS, Anticipated 2027 federal funding amounts for each program area are as follows: BCATS PL federal funding amount \$225,949; BMTA PL federal funding amount \$43,120, and Asset Management funding amount \$19,900. Local match for transportation planning

is provided through \$50,104 in cash contributions from the City of Bay City, City of Essexville, Bay County Road Commission, and Bay Metropolitan Transportation Authority, and \$10,005 in transit fare revenue from the Bay Metropolitan Transportation Authority, which is then reimbursed to these agencies through the course of the United Work Program activities; and

- WHEREAS,** Bay County indirect costs are included and are part of the covered expenses of this grant; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Fiscal Year 2027 Project Authorization forms for FHWA planning (PL) and FTA planning (5303) funds and Asset Management Funds; Be It Further
- RESOLVED** That the Bay County Board of Commissioners accepts Federal Transportation Planning Funds (PL) and Asset Management Funds in accordance with FY 2027 Unified Work Program; Be It Further
- RESOLVED** That the Board Chair is authorized to sign the FY 2027 Project Authorization forms, the BCATS-BMTA Subcontract documents and any other required contracts or documents, including budget adjustments as necessary to implement the BCATS FY 2027 Unified Work Program following Finance and Corporation Counsel review and approval; Be It Further
- RESOLVED** That the grant applicant/recipient departments are required to work simultaneously with the Finance Department, whose staff will provide financial oversight of said grant; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
AND COMMITTEE**

BCATS - Federal Transportation Planning Funds and Asset Management Funds According to FY2027 Unified Work Program

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, During the 2026 budget discussions, the Budget Committee identified the need to strengthen operational continuity within the Bay County Personnel Department by reducing reliance on individual knowledge and ensuring payroll can be processed without interruption during employee absences; and
- WHEREAS, Bay County's current financial software, implemented in 2009, was not designed to provide the comprehensive Human Resources and Payroll functionality available in modern workforce management systems; and
- WHEREAS, Implementing an integrated Human Resources, payroll, onboarding, and timekeeping solution will standardize processes, automate repetitive tasks, improve cross training opportunities, provide real time workforce data, and enhance operational efficiency, accountability, compliance, and decision making; and
- WHEREAS, The proposed system will modernize the entire employee lifecycle, from recruitment and onboarding through timekeeping, payroll processing, and ongoing employee management by replacing fragmented, paper based processes with automated workflows; and
- WHEREAS, Information entered once will flow throughout the system, reducing duplicate data entry, improving payroll accuracy, strengthening oversight, and providing managers with timely information to better monitor staffing, overtime, leave usage, and labor costs; and
- WHEREAS, This investment aligns Bay County with technology that has become the industry standard across both the public and private sectors, improving efficiency and the overall experience for applicants, employees, supervisors, Personnel, and Payroll staff; and
- WHEREAS, Following Board approval, Bay County will begin the discovery phase with departments to define time entry processes, determine equipment needs, and prepare for implementation. Because implementation requires system configuration, testing, employee training, and parallel payroll processing while maintaining uninterrupted daily operations, additional overtime will likely be necessary during the transition and require a budget adjustment; and
- WHEREAS, This project is expected to increase software costs by approximately \$100,000 annually, with an additional one-time implementation cost of approximately \$30,000; and
- WHEREAS, While the annual subscription will be prorated for 2026 and some existing software costs will be eliminated, there will be a net increase in software expenditures. These costs will be allocated across departments, through the County's indirect cost plan in the appropriate year, rather than being funded solely by the General Fund; Therefore, Be It

- RESOLVED** That the Bay County Board of Commissioners approves the purchase and implementation of the HRIS electronic onboarding and timekeeping software and authorizes budget adjustments of up to \$130,000 for the software with the funding source from General Fund, Fund Balance; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**JEROME CRETE, CHAIR
AND COMMITTEE**

Personnel - HRIS Electronic Onboarding and Timekeeping Software & Budget Adjustment

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, The current Bay County employee Intranet site is hosted by the previous website company; and
- WHEREAS, In order to create a new Intranet site with the new hosting company, Revize requires an addendum to be signed to include single sign-on; and
- WHEREAS, Employees will be able to use their existing Bay County credentials under the new site and the County Intranet will provide forms, information and links for employees to access; and
- WHEREAS, The new website design color scheme and background theme will be used from the new website that was recently launched to save costs and provide a uniform brand of Bay County; and
- WHEREAS, The budgeted annual cost of the new service of \$500 will be within the yearly maintenance budget under the Information Systems Division. The initial cost of \$2000 will be used with funds existing in the Information Systems Division budget under Professional Services; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the addendum Agreement with Revize for the Bay County Employee Intranet website and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - County Employee Intranet Website with Revize

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS,** in 2013, Bay County's Information Systems Division completed a competitive bidding process for a document content management solution and selected OnBase software, provided by i3 Verticals (formerly ImageSoft, Inc.); and
- WHEREAS,** Over the years, the numbers of users and specific modules have increased with departments relying on OnBase for document storage and a solution for workflow documents and used as their work product; and
- WHEREAS,** The State of Michigan has developed a solution for e-filing using OnBase that will be used by all three courts in Bay County to use for e-filing of cases; and
- WHEREAS,** There will be a small integration between the State of Michigan system and Bay County's system that will provide permanent document storage for years to come for all court departments; and
- WHEREAS,** i3 Verticals has offered Bay County a five-year Software Maintenance and Customer Care Support Agreement that limits annual cost increases to five percent, compared to an estimated ten percent annual increase under a one-year renewal option, resulting in an estimated savings of approximately \$92,000 over the term of the agreement; and
- WHEREAS,** The proposed agreement also consolidates software maintenance and customer care support into a single agreement, simplifying contract administration and annual billing; and
- WHEREAS,** The budgeted annual cost of the OnBase software maintenance and customer care support is budgeted each year in the Information Systems Division budget, and each year over five years, we will increase the budget amount by five percent. The software renewal will occur on September 1st every year; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement between i3 Verticals, formerly ImageSoft, Inc., Bay County (Information Systems) for OnBase Software maintenance and licensing for a period of (5) five years, and authorizes the Chairman of the Board to execute all necessary documents following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems – Multi-year Agreement for OnBase Software Maintenance 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (7/14/2026)
- WHEREAS, In 2024, Bay County Information Systems Division went out for bid on a Managed Detection and Response Service. Following the bidding process, the contract was awarded to the software company Arctic Wolf with a vendor reseller, People Driven; and
- WHEREAS, Bay County was presented with the option to enter into a three-year agreement with People Driven that limits annual cost increases to three percent, compared to the standard annual renewal increase of eight percent; and
- WHEREAS, Arctic Wolf has proven valuable with the discovery and thwarting of multiple incidents over the last two years, including multiple alerts of suspicious activity on accounts as well as security incidents; and
- WHEREAS, The annual cost of the service is budgeted each year in the Information Systems Division budget, with the budgeted amount increasing by three percent annually over the next three years; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement Between People Driven and Bay County (Information Systems) for Arctic Wolf Software for a period of (3) three years and authorizes the Board Chair to sign required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Further
- RESOLVED That budget adjustments related to this contract, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Information Systems - Multi-year Agreement with People Driven for Arctic Wolf Software
2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, Bay County issued a Request for Proposal (RFP 2026-08) for Professional Consulting Services for the Bay County Materials Management Plan; and

WHEREAS, The bid was published on BidNet and the County website with Bay County receiving five (5) bids; and

WHEREAS, Vendor responses were opened on June 5, 2026, from GT Environmental, HDR Michigan, Tetra Tech, Resource Recycling Systems, and Fleis & VandenBrink, all of which were deemed responsive; and

WHEREAS, During the evaluation process, the committee found that GT Environmental met all requirements and was the most responsible bidder; and

WHEREAS, GT Environmental's proposal demonstrated strong professional qualifications, relevant project experience, a clear understanding and approach to the scope of work, team availability, and a competitive fee proposal; and

WHEREAS, Labor and expenses amount to \$119,406. The rate for an in-person meeting is \$2,537, while a virtual meeting costs \$300. Bay County will determine the number of in-person meetings required at the time of contract signing; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the notification of intent to award Request for Proposal (RFP 2026-08) for Professional Consulting Services for the Bay County Materials Management Plan to GT Environmental and authorizes the Chairman of the Board to sign all documents related to the bid award following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR
AND COMMITTEE

Finance/Purchasing – Bid Award for Professional Consulting Services – Bay County Materials Management Plan to GT Environmental (RFP 2026-08)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

WHEREAS, The Bay County Library System had previously requested the County Board in 2000 and 2014 approve placement of two separate millage proposals on the appropriate ballots pursuant to the powers granted by Public Act 156 of 1851, as amended, as well as pursuant to the County Libraries Act, 1917 PA 138; and

WHEREAS, Those two voter-approved millages, collectively, equaled 2 mills, which were reduced to a total of 1.99 mills due to Headlee rollbacks; and

WHEREAS, Both millages expired in 2019 and covered expenses related to funding general operations, programs and services of the Bay County Library System, as well as construction of new and/or improvements to existing library facilities; and

WHEREAS, The Library Board determined in 2020 that it was in the best interest and welfare of Bay County to renew the expiring millage at a reduced amount of 1.75 mills, due to the fact that no new construction (as was previously funded under the prior 2000 millage) was anticipated at that time, and the request was granted by the Bay County Board of Commissioners in July of 2020 with the reduced millage question placed on the November 3, 2020 ballot; and

WHEREAS, The Library Board determined in 2026 that it was in the best interest and welfare of Bay County to renew the expiring millage at a rate of 1.7399 (as reduced by Headlee rollbacks) and requested that this Board vote to place the 1.7399 (after Headlee Rollbacks) millage renewal question for the Bay County Public Library Systems for voter approval on the November 3, 2026 ballot; and

WHEREAS, This Board approved the request unanimously via Resolution 2026-98, with the further directive to Corporation Counsel to submit language to the Board for certification/approval prior to the ballot submission deadline; and

WHEREAS, Corporation Counsel has received proposed language from the Library System as well as approval by the Bay County Equalization Director as to content and the language submitted for certification/approval to be placed on the November 3, 2026 ballot reads as follows:

County of Bay
Library Millage Renewal Proposal

Shall the County of Bay, Michigan, be authorized to levy annually an amount not to exceed 1.7399 mills (\$1.7399 on each \$1,000 of taxable value), which is a renewal of the previously authorized millage that expired in 2025, against all taxable property within Bay County for a period of six (6) years, 2026 to 2031, inclusive, for operating, maintaining and equipping the Bay County Library System and for all other library purposes authorized by law? The estimate of the revenue Bay County will collect if the millage is approved and levied in the first year (2026) is approximately \$6,690,559.

Yes ☐

No ☐

WHEREAS, The Bay County Library System needs to renew millage funding to continue operations at the same level as currently provided to the public. The renewal of the current millage with the required Headlee reduction to 1.7399 mills, if approved by Bay County voters, will have no impact on the County's general fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners certify and approve the language of the above noted millage renewal proposal for placement on the November 3, 2026 election year ballot, with changes only as to form, if needed, by Corporation Counsel being permitted.

**JEROME CRETE, CHAIR
AND COMMITTEE**

Corporation Counsel - Library Millage Renewal Language Certification 2026

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS____ NAYS____ EXCUSED____

VOICE: YEAS____ NAYS____ EXCUSED____

DISPOSITION: ADOPTED____ DEFEATED____ WITHDRAWN____

AMENDED____ CORRECTED____ REFERRED____ NO ACTION TAKEN____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (7/14/2026)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

6/3/2026	\$569,506.60
6/11/2026	\$1,269,512.94
6/18/2026	\$257,531.36
6/24/2026	\$406,621.26
7/1/2026	\$850,590.19
7/8/2026	\$933,474.89

JEROME CRETE, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

BAY COUNTY BOARD OF COMMISSIONERS

JULY 14, 2026

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (7/14/2026)
 RESOLVED By the Bay County Board of Commissioners that the following report is received:

1. Employment Status Report – June 2026

TIM BANASZAK, CHAIR
 AND BOARD

County Executive – Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS ____ NAYS ____ EXCUSED ____

VOICE: YEAS ____ NAYS ____ EXCUSED ____

DISPOSITION: ADOPTED ____ DEFEATED ____ WITHDRAWN ____

AMENDED ____ CORRECTED ____ REFERRED ____ NO ACTION TAKEN ____

**CHANGES IN EMPLOYMENT STATUS
JUNE 2026**

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
New Hires (Regular Status)		
Darrin Nichols Domestic Relations Attorney	Friend of the Court	6/1/2026
Tiana Steeves Dispatcher	Central Dispatch	6/8/2026
Katie King Biologist	Mosquito Control	6/9/2026
New Hire (On-Call/Temp)		
Austen Gawronski Marine Patrol	Sheriff- Marine	6/20/2026
Karen Weber On-Call Driver HDM	Dept on Aging	6/8/2026
Madison Shorkey Temp Kennel Attendant for Summer	Animal Services	6/3/2026
Summer Recreation:		
Brayden Alvarado	Youth Counselor	6/20/2026
Seth Betzold	Youth Counselor	6/4/2026
Averi Bucec	Youth Counselor	6/4/2026
Payge Witz	Youth Counselor	6/4/2026
Rhiannon Schaefer	Youth Counselor	6/1/2026
Samantha Priem	Youth Counselor	6/1/2026
Colton Prichard	Youth Counselor	6/1/2026
Mosquito Control:		
James Dean Seasonal Tech	Nights	6/01/2026
Connor McGehee Seasonal Tech	Nights	6/1/2026
Christohper Enciso Seasonal Tech	Days	6/1/2026
Hayden Powers Seasonal Tech	Days	6/1/2026
Jack Wetters Seasonal Tech	Days	6/1/2026
Buildings & Grounds:		
Tayler Roth Seasonal Foreclosed Homes	B&G	6/1/2026

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
TRANSFER:		
Returning:		
Linda Piotrowski On-Call Cook	Dept on Aging	6/10/2026
Golf Course Seasonal:		
Mosquito Control:		
Milo Demoines Seasonal Tech	Days	6/8/2026
Summer Recreation:		
Alaina Backus	Supervisor	6/1/2026
Lauren Herek	Supervisor	6/1/2026
Avery Johnson	Youth Counselor	6/1/2026
Trace Johnson	Youth Counselor	6/1/2026
Carson Arnold	Youth Counselor	6/1/2026
Madilyn Leija	Youth Counselor	6/1/2026
Ashtyn Pero	Youth Counselor	6/1/2026
Karys O'Brien	Youth Counselor	6/4/2026
Buildings & Grounds Seasonal:		
SEPARATIONS:		
Mark Herek On-Call Driver	Dept on Aging	6/09/2026
Angelo Vallejo On-Call Youth Dev Worker	Juvenile Home	6/22/2026
Cadence Winquest CFO	Sheriff-Jail	6/11/2026
Kristy Engstrom Biologist	Mosquito Control	6/12/2026
RETIREMENT:		